



Sherburn Visiting Scheme Agenda

**Wednesday 2nd September 2026
Lady Popplewell Centre
09:30 – 11:30**

Agenda

1. Apologies
2. Minutes of last meeting (August 2026)
3. Expressions of Conflict of Interest. Based on last month's minutes and this month's agenda are there any conflicts of interest to declare?
4. Chairperson's report
 - 4.1. Outstanding Actions – Discuss
 - 4.2. Sherburn Town Council Update - For information only
 - 4.3. Impending Resignation of SVS Chairperson – Discuss
5. Secretary's Report
 - 5.1. Charity Commission – Sector Risks and rule changes – For information only
 - 5.2. AGM – 29th October 2026 – Draft Agenda and Notice - Discuss
6. Treasurer's Report (Financial Information Update)
 - 6.1. Treasurer's Report (Bank Accounts) – For information only
7. Operations Update
 - 7.1. Provide Operations update – For information only
 - 7.2. Operations Manager spend agreement – Discuss
 - 7.3. SVS and Dementia going forward – Discuss
 - 7.4. Booking Policy – Discuss
 - 7.5. Volunteer Cover Policy – Discuss
 - 7.6. Christmas Letter – Discuss
 - 7.7. Assisted Shopping – Changes to current arrangements - Discuss
 - 7.8. Christmas Party – Confirm Date - Discuss
8. Funding / Fund raising
 - 8.1. Race Night budget – Discuss
 - 8.2. Wetherby Quiz – 17th October to 14th November - Discuss
9. Policy/Risk Assessment Update(s)
 - 9.1 MR will now review all policies and risk assessments annually – For information only

10 Health and Safety

10.1 Biohazard Kits for CB and DJ - Discuss

11 Risk Reporting

11.1 Nothing to report.

12 Transport

12.1 Boxer front seat conversion proving difficult – Discuss

12.2 Proposal to use the Boxer on a Monday if more than 5 passengers - Discuss

13 HR – Paid and Volunteer roles

13.1 Nothing to Report

14 Communication

14.1 Nothing to Report

Date of the next meeting: Wednesday 7th October 2026