



Sherburn Visiting Scheme Agenda

Wednesday 1st April 2026
Lady Popplewell Centre
09:00 – 11:00

Agenda

1. Apologies
2. Minutes of last meeting (March 2026)
3. Expressions of Conflict of Interest. Based on last month's minutes and this month's agenda are there any conflicts of interest to declare?
4. Chairperson's report
 - 4.1. Outstanding Actions – Discuss
 - 4.2. Sherburn Town Council Update - For Information only
 - 4.3. Impending Resignation of SVS Chairperson – Discuss
5. Secretary's Report
 - 5.1. Removal of AH as a Trustee from the Charity Commission website.
6. Treasurer's Report (Financial Information Update)
 - 6.1. Treasurer's Report (Bank Accounts) – For Information only
 - 6.2. Online access for EG - Discuss
 - 6.3. Handover of Treasurer role to AW - Discuss
7. Operations Update
 - 7.1. Provide Operations update – For Information only.
 - 7.2. Business Insurance for SVS employees – Discuss
 - 7.3. Boccia game set purchase. Boccia is a popular game played on Tuesdays – Discuss
 - 7.4. Burton Salmon Tuesday Group. Do we consider this as a SVS service to be continued. – Discuss
 - 7.5. Assisted Shopping – Discuss
 - 7.6. Do we continue with the Strong & Steady sessions – Discuss
 - 7.7. Is it possible to get volunteers and members to update their contact details – Discuss
 - 7.8. Crisis & Resilience Fund – Discuss
 - 7.9. Volunteer Week - Discuss
8. Funding / Fund raising
 - 8.1. £2,040 received from North Yorkshire Sport. See 7.6 above - Discuss
 - 8.2. £1,000 received from TJ funds for the garage rent can be repurposed for transport costs (S19) – For information only

9. Policy/Risk Assessment Update(s)
 - 9.1 MR is reviewing all policies and risk assessments annually – For Information only
- 10 Health and Safety
 - 10.1 Nothing to report.
- 11 Risk Reporting
 - 11.1 Risk log needs to be populated with risks to the reputation and operation of SVS and managed monthly.
- 12 Transport
 - 12.1 Extended warranty for the Vito – Discuss
- 13 HR – Paid and Volunteer roles
 - 13.1 To be discussed in Camera – National Minimum Wage Increase – Discuss
- 14 Communication
 - 14.1 Tadcaster Echo Advert - Discuss

Date of the next meeting: Wednesday 6th May 2026